

Cape & Vineyard Electric Cooperative, Inc.
Executive Committee
Open Session Meeting Minutes
Friday, April 4, 2014

The Cape & Vineyard Electric Cooperative, Inc. Executive Committee met in Open Session on Friday, April 4, 2014 @ 10:00 a.m. in the Resource Development Conference Room Barnstable County Court Complex, 3195 Main Street, Barnstable MA 02630

PRESENT WERE:

1. John C. Checklick, President/Director, Falmouth
2. E. Mark Zielinski, Treasurer/Director, Barnstable County
3. Stephan Wollenburg, Executive Committee Member/Cape Light Compact

ABSENT WERE:

Charles McLaughlin, V. President/Director, Barnstable
Peter Cabana, Executive Committee Member/Director, Dukes County

STAFF PRESENT:

Liz Argo, Special Projects Coordinator
Karen Loura, Assistant Clerk

CALL TO ORDER

With a quorum of the Executive Committee present, Pres. Checklick called the meeting to order at 10:10 a.m. stating that the meeting had been duly posted in compliance with the Open Meeting Law on April 1, 2014 @ 3:09 p.m. on the CVEC website and exterior Public Meeting Notice Board at the Barnstable Superior Courthouse.

NO PUBLIC COMMENT

No public present.

CONSIDERATION OF MEETING MINUTES

The Committee considered the January 30, 2014 Executive Committee Open Session Meeting Minutes. *S. Wollenburg moved the Committee vote to accept the minutes as presented, seconded by M. Zielinski and voted unanimously in favor by roll call vote (3-0-0).*

The Committee then considered February 27, 2014 minutes. The Board then agreed table consideration to the next meeting to determine if it was posted on the website as Board of Directors and Executive Committee Meeting or Executive Committee Meeting. It was agreed to list S. Wollenburg as absent from that meeting.

BILLING/NET METERING SOFTWARE AND MANAGEMENT CONTRACT

The Committee then reviewed the draft agreement prepared by Atty. O'Toole, BCK Law, P.C. and comments received. Several amendments were made. *M. Zielinski moved to approve the Agreement Form subject to final review by BCK Law, seconded by S. Wollenburg and voted unanimously in favor (3-0-0)*

CONEDISON SOLUTIONS PROJECTS & FUTURE OPERATION & MAINTENANCE REQUIREMENTS

The Committee then discussed operation and maintenance for the ConEdison 7 PV Systems. L. Argo informed the Board 3 prices received were all too high. It was agreed to use "Best Practices" and solicit new prices based on annual or semi-annual inspections and on-call services. The Committee then agreed to check with R. Collins, Orleans Director to see if he would be willing to conduct inspections of these systems annually or semi-annually. If so, it was agreed to determine legality, skill level and insurance needs.

***There was a 5-minute recess at 11:23 a.m. ***

It was agreed to seek contract amendment with ConEdison Solutions.

The Executive Committee agreed to meet on April 10, 2014 in the Harbor View Conference Room, Barnstable County Complex.

OPEN SESSION VOTE TO ENTER INTO EXECUTIVE SESSION

At 11:30 a.m. Pres. Checklick requested an Executive Session. *M. Zielinski moved the Committee vote to enter into Executive Session pursuant to MGLA Ch. 30A § 21 (a) (10), seconded by S. Wollenburg.* Pres. Checklick announced the reasons for moving into Executive Session as listed on the Agenda and stated an open meeting may have a detrimental effect on CVEC's ability to conduct business in relation to other entities making, selling or distributing electric power and energy and that the consideration of the purchase, exchange, lease or value or of real property will have a detrimental effect on CVEC's negotiating position as a public body and a detrimental effect on the bargaining or litigating position of the public body. He said the Committee would not return to Open Session this day. *The Committee then voted unanimously (3-0-0) in favor by roll call vote as follows:*

<i>J. Checklick, Falmouth</i>	<i>Yes</i>
<i>M. Zielinski, Barnstable County</i>	<i>Yes</i>
<i>S. Wollenburg, CLC</i>	<i>Yes</i>

Respectfully Submitted,

Karen E. Loura
Assistant Clerk

List of materials used:

- January 30, 2014 Meeting Minutes - draft
- February 27, 2014 Meeting Minutes - draft
- Master Independent Contractor Agreement – Working Draft prepared by BCK Law dated 4/1/14