

Cape & Vineyard Electric Cooperative, Inc.
Executive Committee Open
Session Meeting Minutes
Thursday, November 7, 2013

The Executive Committee of the Cape & Vineyard Electric Cooperative, Inc. met in Open Session on Thursday, November 7, 2013 at 9:30 a.m. in Conference Room 11/12, Barnstable Superior Courthouse, 3195 Main Street, Barnstable MA 02630

PRESENT WERE:

John Checklick, President/Director, Falmouth
Charles McLaughlin, V. President/Director, Barnstable
E. Mark Zielinski, Treasurer/Director, Barnstable County
Joseph Soares, Executive Member/Director, Cape Light Compact
Charles Hanson, Clerk/Director, Brewster
John Scott, Director, Chatham
S. Gavin, Director, Yarmouth
R. Toole, Director, Oak Bluffs remotely by teleconference phone

ABSENT WERE:

Peter Cabana, Executive Member/Director, Dukes County

COUNSEL & STAFF PRESENT:

Audrey Eidelman, Esq., BCK Law, P.C.
Liz Argo, CVEC Special Projects Coordinator
Karen Loura, Assistant Clerk

CALL TO ORDER

Pres. Checklick called an Executive Committee meeting to order at 9:40 a.m. stating the meeting agenda had been posted pursuant to the Open Meeting Law on the CVEC Website at 12:00 noon on November 4, 2013 @ <http://www.cvecinc.org/about/1668-2/> and on the Public Meeting Notice Board at Barnstable Superior Courthouse.

PUBLIC COMMENT

No Public Present.

MEETING MINUTES

The Committee then considered the 10/9/13 Executive Committee Open Session Meeting Minutes. *C. McLaughlin moved to accept the minutes as presented, seconded by M. Zielinski and voted unanimously in favor by roll call vote (4/0/0)*

EXECUTIVE SESSION MEETING MINUTES "REVIEW FOR RELEASE" PROCESS

The Committee then discussed the process to review Executive Session Meeting Minutes to determine those which are suitable for release to the public record for which there is no longer need for confidentiality. C. McLaughlin, M. Zielinski and Ch. Hanson volunteered to serve on the Review Subcommittee. L. Argo to coordinate review meetings. It was agreed this should be done each January. C. McLaughlin requested the Board of Directors be asked to vote to authorize the Review Subcommittee to review and release minutes deemed suitable. The next Board of Directors Meeting is November 21, 2013.

DRAFT SCOPE OF SERVICES FOR NET METERING & BILLING CONSULTING

The Committee then reviewed the draft Scope of Services needed to manage renewable energy electricity generated by the PV Systems. M. Zielinski will provide the RFP at the November Board Meeting. There was discussion about the alternative of turning the entire process over to a firm to manage. Pres. Checklick said Board approval can be sought at the January & March Meetings. There was discussion about how CVEC would evaluate proposals received for systems to be built and concern about launch failure. C. McLaughlin suggested hiring a consultant to help design and vet the ask. The question of including a budget within the RFP was not settled. M. Zielinski said it gets very complicated with excess electricity being distributed to all the other towns if allocating. Pres. Checklick said he is comfortable as long as the response comes from a firm with industry experience. The Committee was informed they may send comment to M. Zielinski but cannot deliberate.

C. McLaughlin said he will hold a conference call and anyone can join in with Robert Rebello. L. Argo said she would like to join the call.

M. Zielinski said a Pre-bid Conference will be held and 3 weeks would follow for receipt of proposals. The draft will be finalized by next Friday.

The Executive Committee discussed the role of Chief Procurement Officer for this project and Pres. Checklick relayed to the Executive Committee that CVEC will take action to appoint a Chief Procurement Officer at each Annual Meeting.

OTHER BUSINESS NOT REASONABLY FORESEEN BY THE PRESIDENT

There was discussion about Groundbreaking Ceremonies taking place on 11/12/13 in Chatham & Edgartown as part of the Phase I PV Procurement. L. Argo is working with ACE & Clean Focus on Agendas, etc. She stated that Chatham was the 1st PV System to be ready for Groundbreaking but timing requires that Edgartown Ceremony take place 1st. She reported that Groundbreaking Ceremonies will soon be scheduled for Eastham and Brewster.

Pres. Checklick announced receipt of Local Energy Aggregation Network - Community Challenge Aggregation has cited CVEC with a 2013 Clean Energy Champion CCA Leadership Award which will be issued at the Annual National Conference taking place in Chicago November 11-13, 2013. M. Zielinski and J. Soares are attending.

OPEN SESSION VOTE ON ENTRY INTO EXECUTIVE SESSION AND REQUIRED DECLARATIONS OF THE CHAIR

Pres. Checklick stated topics for review/discussion and the need to enter into Executive Session. He declared an open meeting may have a detrimental effect on CVEC's ability to conduct business in relation to other entities making, selling or distributing electric power and energy and a detrimental effect on the bargaining or litigating position of the public body. He also stated CVEC would not return to open session this day. *J. Soares moved the Executive Committee enter into Executive Session pursuant to MGLA Chapter 30 § 21 (a) (3) & (10) for Consideration of Executive Session Meeting Minutes, Round I & II PV Procurement Strategy Discussion and to have a discussion regarding litigation strategies arising from denial of the Dennis/Yarmouth Solar Projects by the Yarmouth Zoning Board of Appeals, seconded by M. Zielinski and voted unanimously by roll call vote as follows:*

E. Mark Zielinski, Treasurer/Director, Barnstable County	Yes
Joseph Soares, Executive Member/Director, Cape Light Compact	Yes
Charles McLaughlin, V. President/Director, Barnstable	Yes
John Checklick, President/Director, Falmouth	Yes

Motion carried in the affirmative.

Respectfully Submitted,
Karen E. Loura, Assistant Clerk

List of Documents & Exhibits:

- Meeting Agenda
- 10/9/13 Draft Executive Committee Open Session Meeting Minutes
- Draft Scope of Services for Net Metering & Billing Services