

Cape & Vineyard Electric Cooperative, Inc.
Special Projects Coordinator Selection Committee
Tuesday August 13, 2013
Meeting Minutes

The Special Projects Coordinator Selection Committee met on Tuesday, August 13, 2013 at 10:27 a.m. in Room 11/12, Superior Court House, 3195 Main Street, Barnstable, Mass.

Present were:

J. Checklick, Falmouth
Charles Hanson, Brewster
Larry Cole, Harwich
Karen Loura, Assistant Clerk

Absent:

Charles McLaughlin, Barnstable
E. Mark Zielinski, Barnstable County

J. Checklick called the meeting to order at 10:27 a.m.

C. Hanson provided a report of resumes received which were reviewed by the Screening Subcommittee in Executive Session to provide applicant confidentiality on August 6, 2013. The committee agreed to interview two of the applicants who appeared to meet qualifications desired. Interviews were conducted by himself, M. Zielinski, L. Cole and C. McLaughlin during a meeting held in Executive Session on Augusts 8, 2013. There were a total of six resumes received. Two were annotated received after deadline and by regulation could not be considered. Of the four remaining applicants, one was not at all qualified for the position. Three applicants were interviewed for approximately 45 minutes each. There was unanimity of the Subcommittee to recommend Liz Argo for the position.

L. Cole added that one candidate did not appear as qualified as others on paper but persuaded the Committee to be interviewed. Because two of the applicants (one whose resume was received past the deadline and one which was interviewed) had strong qualifications, there was consensus to expedite advertising the Manager's position in the hopes that they would apply to it.

L. Cole moved the Committee recommend to J. Checklick as President the appointment of Liz Argo as Special Projects Coordinator, seconded by C. Hanson. Discussion concerning the title of the position followed. J. Checklick asked if either candidate would qualify for the position should L. Argo turn it down. C. Hanson and L. Cole both felt one was over qualified and the other under qualified and the position would need to be re-advertised. The Committee then unanimously voted in favor. J. Checklick submitted the absentee ballot of M. Zielinski voting in favor of appointment of Liz Argo and reported C. McLaughlin also expressed his vote in favor of Liz Argo via telephone previously.

At 10:42 a.m. Ch. Hanson moved to adjourn, seconded by L. Cole and voted unanimously in favor.

Respectfully submitted,

Karen E. Loura
Assistant Clerk