

04-25-13P12:07 RCVD



**Cape & Vineyard Electric Cooperative, Inc.  
Ad hoc Search Sub-Committee Meeting**

**DATE:** Tuesday, April 30, 2013

**LOCATION:** Barnstable Town Hall, 367 Main Street, Hyannis, MA  
Third Floor Town Attorney's Conference Room

**TIME:** 11:30 am – 12:30 pm

**AGENDA**

1. Administrator/Executive Director Position Description
2. Project Engineer/Project Coordinator Position Description
3. Search Process
  - a. Timeline
  - b. Advertisements
  - c. Interviews
  - d. Starting Salaries
  - e. Offers of Employment